ARTS Honors Program Requirements effective Autumn 2012

Please note, students in the ARTS Honors program often pursue significant creative projects in their program and apply for graduation with distinction. This is a separate process. For more information see: (insert URL here)

Name of College: College of Arts and Sciences, Division of Arts and Humanities

GPA requirement to maintain Honors status:

<table>
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<th>University standard:</th>
<th>3.4 at the end of every year</th>
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<td>(3.3 at end of first year)</td>
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| Arts standard:      | 3.4 overall GPA;            |
|                     | (3.3 at end of first year)  |

Requirements to enter Honors program after matriculation or transfer to the university:

| University standards: | 3.4 GPA overall |
|                      | Minimum 1 semester of OSU credit |

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<th>Arts standards:</th>
<th>3.4 GPA overall, both GE and major</th>
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<tr>
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<td>Minimum 2 semesters of OSU credit*</td>
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Course/Unit requirements to maintain Honors status:

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<th>University standard:</th>
<th>6 Honors, upper division (4000+) or graduate-level courses over the first 2 years (max of 2 honors embedded courses)</th>
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<tr>
<th>Arts standard:</th>
<th>3 units of Honors experiences over the first 2 years</th>
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<td>For some majors in the Arts, this is difficult to achieve, due to limited scheduling opportunities in the GE, few Honors offerings in the major programs, and lock-step curriculum in the majors. The Arts standard allows students to defer 1 unit until the 3rd year if necessary, reflecting the individualistic, focused nature in the arts.</td>
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<td>3 units over the second 2 years</td>
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<td>Completion of 6 units meets the requirements for Arts Honors Program</td>
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*Exceptions for transfer students meeting the following criteria: 1. eligibility for honors as freshman (i.e., ACT composite score of 29 or better, or SAT combined verbal/math score of 1300 or better; plus top ten percent of high school class) and a cumulative GPA of 3.5 or better at the other institution; OR 2. verification of enrollment in an honors program at the other institution, completion of honors courses, and a cumulative GPA of 3.5 or better. Transfer students meeting these criteria may be admitted to the honors program upon matriculation.
Possibilities for 3 Units:

Freshman/Sophomore Year

3 Units of Honors experiences made up of the following options, in the first 2 years (through sophomore standing), with the option to defer up to 1 unit, not including upper division courses, to year 3 (through junior standing).

- Honors course: 1 Unit
- Upper division course outside major (4000+): 1 Unit
- Upper division elective course in major: 1 Unit
- Graduate level course: 1 Unit
- Honors embedded course: 1 Unit (maximum of 3 total)
- Undergraduate Research/Creative Activity: 1 Unit (3-5 credit hours)
- Special Individual Study: 1 Unit (maximum of 3 total)
  (e.g., Summer Study, studies abroad; at least 40-80 contact hours, and a culminating report, activity, or presentation under faculty supervision as in an Internship)

Possibilities for 3 Units:

Junior/ Senior Year

- Honors courses: 1 Unit
- Upper division course outside major (4000+): 1 Unit
- Graduate level course: 1 Unit
- Honors embedded course or senior project: 1 Unit (maximum of 3 total)
- Undergraduate Research/Creative Activity: 1 Unit (maximum of 2 total)
  (3-5 credit hours)
- Special Individual Study: 1 Unit (maximum of 3 total)
  (e.g., Summer Study, studies abroad; at least 40 contact hours, and a culminating report, activity, or presentation under faculty supervision as in an Internship)
- A minor (outside the major): 1 Unit
- Second Major (outside the major): 2 Units
- Arts Entrepreneurship Director: 1 Unit (maximum of 1)
  (e.g., student representative serves as the leader of a Music ensemble and participates at bi-weekly meetings with directors of ensembles; serves as spokesperson for a department’s public display, etc.)
- Director of Production opportunities: 1 Unit (maximum of 1)
  (e.g., Theatre students touring various high schools performing original skits serving as the director, production manager or technical director (TD)).

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1 where pre-requisites have been met, or waived, and where the course is not a required course on the major, but is offered as an elective.

2 This category reflects the unusual and extraordinary experiences for study, practice, and application outside of the standard curriculum. For a college student to pursue these types of experiences especially in the first two years requires initiative and vision. Arts would additionally require that these options be pre-approved by a faculty committee, and include a summary, reflection, exhibition or performance at the conclusion. The Arts deems that these are appropriate honors level expectations and anticipates monitoring the success of these options.

3 Overall 6 units, 3 may come from HE or project-type, individual coursework.
Program requirements to maintain Honors status/graduate with Honors in the Arts:

University standard: Progress towards completion of an approved Honors program, i.e., honors thesis for graduation with distinction, or program to graduate with honors in the discipline.

Arts standard: ARTS Honors Contract (fulfill 6 units of Honors experiences per an Honors contract):
Our students graduate: “with Honors in the Arts”

Application:
1. Faculty advisor signature
2. ARTS Honors Advisor signature (ARTS Honors Advisors are located in Denney Hall. They are: Michael Hoepf, Kami Meighan, and Ed Quinn)
3. Plan for 6 Units of ARTS Honors experiences
   (3 in the first two years (with the option to defer 1 unit to third year); 3 in the following 2 years)

Process of Monitoring ARTS Honors Contracts:
The ARTS Honors Faculty Committee made up of faculty from each of the seven arts units (Art, Art Education, Dance, Design, History of Art, Music, Theatre) will review Honors contracts every Spring Semester. Students in their sophomore year will submit an Honors contract by the Friday of finals week Autumn Semester. The Honors Faculty Committee will work with the ARTS advisors to maintain current lists of departmental Honors majors and work against that list in checking advising reports and sophomore year applications for Honors contracts. Students who find they might need to revise their contract may do so with the Contract Revision Form and submit it to 114 University Hall. At the end of each academic year, the committee makes recommendations on students continuing in the program. Each year Arts Honors students receive a letter regarding their status in the program: either reaffirmed or not.

Staffing of program (Honors Committee, Honors Advisors, Faculty Mentors, etc.)
- The program will retain its committee made of up faculty from among the seven arts units that oversees the following:
- Conferring of “with distinction” and “with honors in the arts”
- Progress of students: each spring the committee reviews the academic progress of students and informs them through email and a stamped, U.S. mail letter of their continuance or non-continuance in the program
- ARTS Honors Advisors are located in Denney Hall. They are: Michael Hoepf, Kami Meighan, and Ed Quinn
- Administrative Liaison for the Committee and who serves as director of the program
The purpose of the Arts Honors Program is to provide opportunities for students with exceptional capabilities and motivation to achieve personal satisfaction and intellectual growth through Honors courses, advanced course work, and special academic enrichment programs.

Please complete the information in Sections A and B and return to 114 University Hall. Attach a copy of your completed Checksheet from your department. You must have a minimum 3.40 GPA and have been enrolled at the Ohio State University for a minimum of 2 semesters (30 earned hours). Following acceptance, you must maintain a minimum 3.40 GPA to continue your Honors status. This form should be signed by your departmental Faculty Honors advisor (see attached). If you have not yet been accepted into your major program, it should be signed by the Faculty Honors advisor of the department or school to which you plan to apply. If you have questions about this process, please see Director of Arts Honors Program, 114 University Hall.

SECTION A: (please print or type)

Name:________________________________________ Date: ______________

Address________________________________________________________

Phone________________________________________________________

Email address____________________________________________________

Major(s):__________________________________________ Concentration:________________________________

Have you been accepted into this major? ________ If so, when? ________________

If you have not yet been accepted, when do you plan to apply? ________________

Current Grade Point Average: _____________________ (Minimum 3.4 required)

Number of Semesters at the Ohio State University:________________________

Expected Graduation Semester and Year: _________________________________

Department Faculty Honors Advisor: __________________________________________

( Name ) ( Signature ) ( Date )

ARTS Honors Advisor: ________________________________________________

( ASC Advising Denney Hall ) ( Name ) ( Signature ) ( Date )

Arts Honors Director: ________________________________________________

( Name ) ( Signature ) ( Date )

Please make an appointment to see one of the ARTS Honors Advisors who are located in Denney Hall. They are: Michael Hoepf, Kami Meighan, and Ed Quinn to submit the completed application and review the proposed selection of courses

UHall ________ ( date ) ARTS advising ________ ( date ) ASC Honors ________ ( date )
**SECTION B:**

Freshman/Sophomore Academic Years

List your projected Honors Units for Freshman/Sophomore Year: 3 Units (with the option to defer 1 Unit)

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<th>Sophomore Year</th>
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Total Honors Units____  Total Honors Units____

Junior/Senior Academic Years

List your projected Honors Units for Junior/Senior Years: 3 Units

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<th>Junior Year</th>
<th>Senior Year</th>
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Total Honors Units____  Total Honors Units____

UHall _______ (date)    ARTS advising __________ (date)    ASC Honors ____________ (date)
ARTS HONORS NON-TRADITIONAL UNIT APPLICATION
114 University Hall
292-2090

For experiences beyond the traditional classroom setting (Independent Study, Study Abroad Opportunities, H4999, H4998, etc.), students, in consultation with their faculty advisor, will create and submit the following to Kathy Simcox in 114 University Hall for review:

(a) a purpose statement with goals and objectives,
(b) a summary of expected outcomes,
(c) a statement/reflection on the process(es) involved, and
(d) evidence of a public exhibition or public performance at the conclusion.

These proposals for a non-traditional unit require pre-approval by the departmental faculty advisor and the Honors Director of Arts.

Please complete the information and return to 114 University Hall. This form must be signed by your departmental Faculty Honors advisor before submitting to 114 University Hall. If you have questions about this process, please see Director, Arts Honors Program in 114 University Hall.

(please print or type)

Name: ________________________________ Date: ______________

Address________________________________________________

Phone__________________________________________________

Email address____________________________________________

Major(s): __________________________ Concentration: ________________

Current Grade Point Average: ______________________ (Minimum 3.40 required)

Number of Semesters at The Ohio State University: ______________________

Expected Graduation Semester and Year: _________________________

Department Faculty Honors Advisor: ________________________________

(Name) (Signature) (Date)

ARTS Honors Advisor: ________________________________

(ASC Advising Denney Hall) (Name) (Signature) (Date)

Arts Honors Director: ________________________________

(Name) (Signature) (Date)

UHall ________ (date) ARTS advising _________ (date) ASC Honors _________ (date)
Complete the form below for **ALL** changes to your Honors Contract and/or Senior Thesis. Changes must be approved by the appropriate advisor (noted below). After obtaining signatures, return this form to the 114 University Hall for consideration by the Arts Honors Committee. The changes do not become effective until approved by the Arts Honors Committee. Students will be notified as to whether or not the changes were approved and should note that they are responsible for initiating and carrying out any course adds or drops that approval or denial of this proposal necessitates. Students are also responsible for submitting and gaining approval for changes **BEFORE** adding/dropping courses or making changes to their Honors Contract or Senior Thesis.

Name ___________________________________________ Date __________
Last                                     First                                     Middle

Student ID# ______________________ Telephone ______________________ OSU E-Mail ______________

_______ CANCEL Honors Contract _________ CANCEL Senior Thesis
_______ CHANGES to Honors Contract _________ CHANGES to Senior Thesis
_______ CHANGE Graduation Date from ___________________ to ___________________

<table>
<thead>
<tr>
<th>Contract Category</th>
<th>Course to be Removed</th>
<th>Credit Hours</th>
<th>Course to be Added</th>
<th>Credit Hours</th>
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**Faculty Honors Advisor Approval for Major and GE Additions/Removals**

Name (please print) __________________________ Signature __________________ Date __________

**ARTS Honors Advisor Approval for Major and GE Additions/Removals**

Name (please print) __________________________ Signature __________________ Date __________

**Arts Honors Committee Approval for all Additions/Removals**

Name (please print) __________________________ Signature __________________ Date __________

UHall ______ (date) ARTS advising ________ (date) ASC Honors _________ (date)