Internal Review:

Office of the Executive Dean (OED)
Federation of the Colleges of the Arts and Sciences

Acknowledgements i
Contents iii
List of Attachments ix

Part One: Overview
I. Definition and Scope of the Internal Review Process 1
II. Organization of the Internal Review Report 2
III. General Conclusions and Recommendation 3

Part Two: Assessment of General Status and Progress
I. General Status and Progress on Mission and Goals 1
   A. Mission Setting Documents 2
   B. Expanded Mission Statement (OED operational document) 4
   C. OED Operations Chart and Staffing Pattern Summary 7
   D. Alignment of ASC Goals and Priorities, 2006 14
E. Progress in Addressing Goals
   1. Progress on White Paper Goals and Working Group Recommendations 37
   2. Progress on Annual Goals and Priorities 46
   3. Goals Established for the Combining of ASC Development 63
F. Strategic Planning and Implementation Timeline (2002-2007) 67

II. Core Analysis of the Office of the Executive Dean 73
   A. Points of Pride 73
   B. Ongoing Challenges 77
   C. Conclusions 78

III. Priorities, Goals, and Recommendation 81

Part Three: Assessment Reports of Units that Report to the Office of the Executive Dean

I. Executive Offices, Functions, and Special Initiatives 1
   A. Executive Offices 1
      1. Communications 2
      2. Community Partnerships 6
      3. Fiscal Affairs and Human Resources 28
      4. Space Management 46
      5. Technology Services 49
   B. Executive Functions 63
      1. Alumni Affairs 64
      2. Student Affairs 66
C. Special Initiatives

1. International Action
   a) OSU Africa Network

2. Institute on Women, Gender, and Public Policy

3. Graduate Student Recruitment, Retention, and Recognition Pilot

4. ASC in the Workplace Initiative

II. Office for Curricular Affairs

A. General Oversight and Coordination

1. Curriculum

2. Advising
   a) Summer Orientation of ASC Students
   b) Internships and Research Opportunities

3. Honors

4. Assessment

5. Special Initiatives
   a) ASC Freshman Book Program
   b) Undergraduate Recruitment, Retention, and Recognition Program
   c) Pre-Education Curricula and Initiatives
   d) CIC Course Share Project

B. Curriculum Office

C. Arts and Sciences Advising and the Exploration Program

D. Assessment Office
III. Office of Interdisciplinary Programs
   A. Majors, Minors, Courses, and Programs
   B. Special Interdisciplinary Programs

IV. ASC Development
V. OSU Press
VI. Councils and Committees
VII. ASC Senate
   A. Senate Meetings
   B. Committee on Curriculum and Instruction
   C. Honors Committee

Mission Setting Documents
I. Board of Trustees rule 3335-1-05 (H)2
II. The White Paper (May 2003)
III. "Implementation of the Federation of the Colleges of the Arts and Sciences" (September 17, 2003)
IV. “Arts and Sciences at The Ohio State University: A Consolidated Model (May 22, 2007)
V. The ASC 2015 Plan (ASC web page version 2006)
VI. Pattern of Administration for the Colleges of the Arts and Sciences
    (with approval memorandum from OAA)
VII. Arts and Sciences Education at The Ohio State University
VIII. The Value of an Arts and Sciences Education at The Ohio State University
List of Attachments

Part Two: Assessment of General Status and Progress

2.I.C-1 Arts & Sciences office of the Executive Dean: Direct Reports
2.I.D-1 Colleges of the Arts and Sciences: 2004 Update
2.I.D.-3 ASC Priorities, 2006-2007 (by ASC Office)

Part Three: Assessment Reports of Units that Report to the Office of the Executive Dean

3.1.A.1-1 Operations Chart—Communications Office
3.1.A.2-1 Operations Chart—Community Partnerships
3.1.A.2-2 Office of Community Partnerships Time Line
3.1.A.2-3 ASC Public School Partnerships Advisory Committee
3.1.A.2-4 Checklist for Developing Service-Learning Courses
3.1.A.2-5 Non-Profit Advisory Committee Founding Members
3.1.A.3-1 OED Revenues, 2006-2007
3.1.A.-3-2 Allocations by OED Goals, 2006-2007
3.1.A.3-3 USAS Organizational Chart, 2004
3.1.A.3-4 ASC Advising and Academic Services Organizational Chart, 2007
3.1.A.3-5 ASC Advising and Academic Services/Exploration Program Spring Quarter 2006 – Organizational Structure
3.1.A.5-1 Technology Services Office—Operations Chart, 2007
3.1.A.5-2 Technology Services Office—Organizational Chart, 2007
3.I.C-1 ASC Study Abroad Commitments, 2005-2007
3.I.C-2 ASC in the Workplace
3.II.A.1-1 Arts and Sciences Committee on Curriculum and Instruction (ASC CCI): Report to the Faculty Senate, 2006-2007
3.II.A.3-1 Colleges of the Arts and Sciences Honors Committee: Report to the Faculty Senate, 2006-2007
3.II.C-1a ASC Advising and Academic Services, Operational Relationships Chart—2007
3.II.C-1b ASC Advising and Academic Services, Organizational Chart—2007
3.II.C-1c Career Services Office, Operational Relationships—2007
3.II.C-1d Career Services Office, Organizational Chart—2007
3.II.C-1e Diversity Services Office, Operational Relationships—2007
3.II.C-2 ASC Advising and Academic Services—Primary Services
3.II.C-3 Student Contact Data (from OSASC)
3.II.D-1 ASC Assessment Office—Operational Relationships Chart
3.VI.A Asynchronous Dialogue between the ASC Deans and the ASC Executive Dean
3.VI.A-1 Memorandum to ASC Deans for November 14 & 28, 2006, ASC Deans’ Council Meeting (includes questions in preparation for the discussion)
3.VI.A-2 ASC Advising and Academic Services Administration and Staff
3.VI.A-3 ASC Executive Dean’s Office: Direct Investment in ASC Colleges
3.VI.A-4 Total Commitment by College to ASC