Arts and Humanities
2015-2016 Faculty Research and Creative Activity Support Program
Small Grants
Application for Small Grant: International Travel

Note: Faculty with individual research accounts must exhaust those funds before applying for Small Grants. If you have access to such funds, please indicate in your budget why an additional request is appropriate.

Name:

Date Submitted (must be at least six weeks before departure):

Dates of Travel:

Department or School:

Rank:

E-mail Address:

Total amount requested: $ (up to $2,500)

Date and amount of last Small Grant (or Grant-in-Aid) for International Travel:

Signature of endorsement by Department Chair or Director:

If this is an additional award during the same fiscal year (July 1-June 30), indication of Department's or School’s commitment of matching funds: $

Complete application must include the following:

1. Purpose of International Travel: Discuss the contribution of this travel to the development of a research topic, to knowledge in a particular area of study, or to your development as a scholar and teacher. Do not exceed 500 words.

2. Do you have other sources of funding for this travel? If so, please list, including amounts.

3. Budget: Itemize the total amount into relevant categories, e.g., transportation, lodging, conference registration, etc.

4. Attach an updated, abbreviated CV that includes major publications and all research awards. Do not exceed three pages.

5. If your application is for a travel grant to read a paper at a conference abroad, or for the presentation and performance of creative work, attach a letter of invitation or other evidence of your presence on the program. Links to conference websites or online programs will not be accepted—please provide relevant pages if these are the only evidence of acceptance.

Send complete applications to the Arts and Humanities Office in 114 University Hall, 230 N. Oval Mall, or electronically to arthumgrants@osu.edu. Incomplete applications will not be considered.