



## Resumes

## Visual, Written, and Performing Arts Resumes

There is certainly no one right resume for a student in the written, visual, and performing arts. A Dance major's resume is going to look extremely different from that of a Design major. And if you are a Theater major, your resume will be nothing like that of a Studio Art major!

## **Applicable Career Communities:**



## Resume Best Practices

The resume you use to pursue work in your area of study should be highly specialized and carefully tailored to that particular field. For example, if you are a Dance major, you need a performance resume to use when applying for summer dance programs, for auditions, etc. As a Design major, you need a dynamic, highly visually appealing resume that showcases your design talents and creativity. A Theatre major's resume should list out the various roles they have played in shows during their time at Ohio State while a Studio Art major would want to be certain to list their exhibitions, as well as any awards or grants they have received.

So, is there any commonality to the many different resumes used by those in the arts?

# No One Size Fits all Resume for the Arts

Typically all students in the arts should also have a well-developed, professional Portfolio or website. For more information on how to utilize a free OSU resource to build out an Portfolio, see the <u>Creating an Portfolio Using u.osu.edu</u> tip sheet.

Due to the great diversity of resumes across the arts, as you embark upon the development of a resume or when you wish to gain feedback upon these field specific resumes (and your Portfolio!), your department faculty are your greatest resource.

Career Success encourages you to be proactive and reach out to faculty - experienced professionals in your field - to arrange a time when they can offer you insights into how to best represent yourself and your work through your resume. A good time to do this is your sophomore year.

## **General Resumes**

One other point of connection within these diverse fields is that, as a student in the arts, you also at some point either during or after college most likely need a general resume. This is where Career Success can come to the rescue!

We recommend getting started on general resume writing with our <u>Core Resume Sections for a College Student</u> tip sheet. Obtain feedback on your resume by stopping by during walk-in hours or by meeting with a Career Coach! See

https://artsandsciences.osu.edu/career-success for more information.

Just how different might these two variations on a resume look for one individual?

The following two resume samples show a field specific resume and a general resume of a student working toward a Bachelor of Fine Arts in Dance.

The first is a performance resume, and the second resume would be perfect to use to apply to an administrative position with an arts non-profit.

## Tina Turner

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#### PERFORMANCE EXPERIENCE

The Ohio State University Department of Dance

Dance Film Film: In The Comfort of the Dusk December 2019

Choreographer & Videographer: Caroline Haidet

Merce Cunningham Minivent Piece: Parallel Connections October 2019

Staged: Daniel Roberts and Karen Elliot

Winter Concert Piece Moving Forward February 2018

Choreographer: Emily Gaffga

Dance Film Piece: *The Wall* September 2018

Choreographer & Videographer: Joshua Manculich

**Independent Projects** 

Columbus Dance Fellowship Piece: Shades April 2018

Grant Performance Choreographer: Martine Clark

Dance Film Film: Coffee & Cigarettes August 2017

Choreographer & Videographer: Martine Clark

#### **EDUCATION AND TRAINING**

The Ohio State University, Bachelor of Fine Arts in Dance

Anticipated May 2020

Contemporary Sarah Levit, Daniel Roberts, and Susan Van Pelt Petry

Ballet Karen Eliot, Harmony Bench, Alexandra Lynch, Maria Berman

Glimcher, and Tim Veach

Jazz Joshua Manculich

Composition Daniel Roberts and Susan Hadley

**Bates Dance Festival Professional Training Program** 

July – August 2019

Compositional Improvisation, Antonio Ramos, Kathleen Hermesdorf, Netta Yerushalmy, Reggie

Modern, Contemporary Wilson, Joanna Kotze

**David Dorfman Summer Intensive Ohio University** 

June 2018

Contemporary, David Dorfman, Jasmine Hearn, Jordan Demetrius Lloyd,

Improvisation Strategies, Lisa Race, Nik Owens, Kendra Portier, Simon Thomas-Train and

Composition Aya Wilson

#### SPECIAL SKILLS

Highly proficient in Adobe Acrobat Creative Cloud, Intermediate level Spanish (speaking, reading), Yoga Alliance Certified Registered Yoga Teacher (RYT) 200

### Tina Turner

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#### **EDUCATION**

The Ohio State University
Bachelor of Fine Arts in Dance
Minor in Psychology

Columbus, OH Expected May 2020 GPA 3.8

#### RELEVANT EXPERIENCE

#### The Ohio State University Department of Psychology

Columbus, OH

Student Administrative Assistant

January 2018 - Present

- Provide faculty and staff with administrative support including document processing and data entry
- Prepare internal and external departmental communications adhering to branding standards
- Serve as an on-campus courier as needed to facilitate and build strong relationships with various contacts within the College of Arts and Sciences
- Partner with departmental Program Coordinator to manage, orchestrate, and execute annual undergraduate Psychology Career Fair

#### **Performing Arts Dance Centre**

Delaware, OH

Part-time Office Manager and Teaching Assistant

May - August 2016

- Welcomed students and families into studio and addressed any questions about class schedules and registration, pricing, and travel arrangements for upcoming competitions
- Processed all registrations and payments for classes, workshops, travel competitions, and costumes
- Collaborated with studio leadership to direct all planning logistics and to secure spaces for annual recital and receptions
- Supported lead instructors in teaching weekly Combo, or beginner/entry level (typically 3-5 year old students), classes and with choreographing recital performances

#### RELEVANT SKILLS

**Computer:** Highly Proficient Microsoft Excel, Word and PowerPoint, and Adobe Acrobat Creative Cloud **Language:** Intermediate Spanish speaking and reading

#### ADDITIONAL EXPERIENCE

BuckeveThon

Columbus, OH

General Body Member, Team Captain and Member

September 2017 - Present student-run philanthropy

- Serve on the event planning committee as a vocal, active part of OSU's largest student-run philanthropy organization
- Lead team of 100+ undergraduate students to raise over \$8,000 annually to support children treated for pediatric cancer and their families

#### **LSS Food Pantry Delaware**

Delaware, OH

Client Check-in Volunteer

August 2015 - Present

- Greet and check-in clients at pantry distribution center utilizing client management system
- Build relationships with local community members served by center to better meet concerns and needs
- Trained 30+ new volunteers on daily check-in procedures, client management software, and pantry confidentiality policy

First Watch Columbus, OH

Server

September 2016 - December 2018

- Created a comfortable, enjoyable dining experience for customers, encouraging them to continue to frequent restaurant and to recommend to others
- Aided in maintaining hostess service station throughout shifts by bussing tables, seating guests, and processing to-go orders to ensuring smooth communication between all staff members and effective customer service